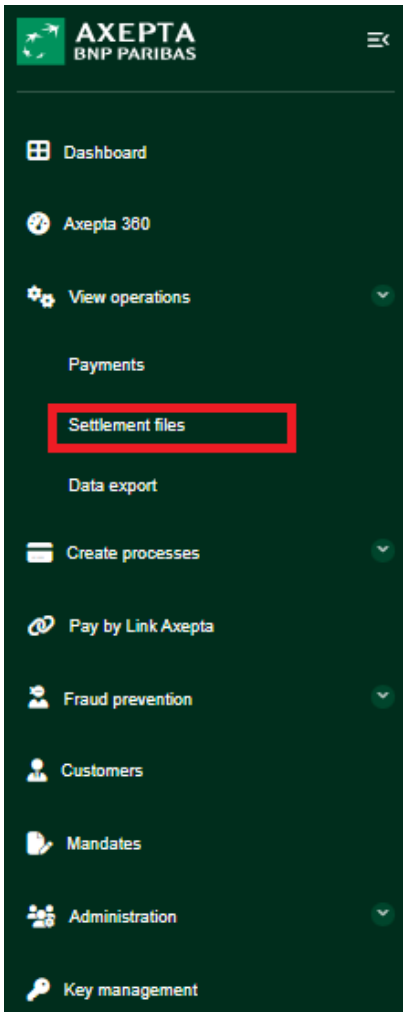


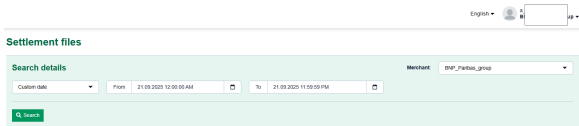
Settlement files

The "Settlement files" tab allows you to search for settlement files within a given period. Settlement files show all operations of a merchant within a given period. You can export individual settlement files as a CSV table. You can export the search results as an Excel file.

Merchant Portal



Overview of the search criteria



1. "Custom date" selection field
2. "Search and Filter" button

Exporting a settlement file

16 Results 13 Results per page					Page 2	
Create date	Merchant	File name		Type of file	Size of file	
21.09.2025 12:16:52 PM	SWP	BAC	BACILLI	CTSP	161.1 KB	
21.09.2025 12:16:52 PM	SWP	BAC	BACILLI	CTSP	161.6 KB	
20.09.2025 12:17:58 PM	SWP	BAC	BACILLI	CTSP	159.7 KB	
20.09.2025 12:17:58 PM	SWP	BAC	BACILLI	CTSP	167.8 KB	
19.09.2025 12:16:19 PM	SWP	BAC	BACILLI	CTSP	159.9 KB	
19.09.2025 12:16:12 PM	SWP	BAC	BACILLI	CTSP	159.5 KB	
19.09.2025 12:16:19 PM	SWP	BAC	BACILLI	CTSP	160.9 KB	
19.09.2025 12:16:13 PM	SWP	BAC	BACILLI	CTSP	171.1 KB	
17.09.2025 12:16:13 PM	SWP	BAC	BACILLI	CTSP	169.8 KB	
17.09.2025 12:16:12 PM	SWP	BAC	BACILLI	CTSP	167.6 KB	
16 Results 13 Results per page					Page 2	

Proceed as follows to export a settlement file:

1. Activate values in the selection fields.
2. Click on the "Search" button.

The application verifies the values entered. If the values are invalid, a message showing the reason why will appear in red. If the values are valid, the search results will be shown.

3. Click on the required settlement file in the "File name" column.

The settlement file is provided as a downloadable CSV file.